Applications are invited from suitably qualified **internal** and **external** candidates to fill the following positions within the **LAND VALUATION DIVISION**, at the National Land Agency.

VALUER – LEVEL 5

West Region	-	1 post	-	Vacant
South Region	-	4 posts	-	Vacant
South East Region	-	2 Posts	-	Vacant

The successful candidates will report to the Senior Valuation Surveyor

Job Purpose

Assists with the maintenance of the Valuation Roll and undertakes the valuation of properties as requested by other ministries, departments, and agencies.

Key Outputs

- Maintenance casefiles are prepared and submitted to Supervisor
- Properties measured/inspected/investigated
- Property and market research conducted
- Comparable sale/rental data classified and analysed
- Valuation Standards (to new valuations) applied
- Referencing exercises conducted; that is reconfigure land valuation parcel and submit for updates to the Land Valuation Cadastral Index Map
- Landowners and any other relevant persons interviewed
- Report compiled and actions recommended in respect of land valuation parcels
- Valuations undertaken and reports submitted for vetting
- Work assigned is completed within the specified time.

Key Responsibilities:

Technical/Professional Responsibilities

- Conducts inspections of property including the measurements of buildings and other structures
- Conducts property and market related research
- Undertakes classification and analysis of comparable sale/rental data
- Submits value determination to supervisor for review
- Undertakes all amendments to the Valuation Roll as assigned
- Applies Valuation Standards to new valuations created
- Conducts field inspections to positively identify properties and to investigate ownership/possessory interests
- Conducts referencing exercises through field investigations to improve the accuracy of the Cadastral Index Map
- Reviews applications to ensure completeness and accordance with statutory requirements

- Interviews land owner to ascertain economic circumstances
- Conducts inspection of property to determine special features, physical characteristics, use and production levels etc.
- Inspects property stating condition of buildings etc, and makes comparison with '*Tone of the List'*
- Compiles report on findings and makes recommendations on action to be taken
- Reviews basis of valuation and recommends action to be taken
- Undertakes the inspection, coding and classification of properties
- Conducts area analyses and market related surveys
- Compiles and analyses sales data
- Prepare Valuation Standards for Review
- Applies approved valuation standards as directed
- Processes objection cases as assigned

Other Responsibilities

- Collates sale information and populates land valuation database;
- Keeps abreast of market trends and development through research
- Participates in team efforts to achieve Divisional and Agency goals;
- Keeps abreast with trends and best practices in human resource management and recommends changes where necessary
- Performs other related duties assigned from time to time by the Director

Required Skills/Competencies

The post-holder should be able to demonstrate:

- Good interpersonal skills
- Good oral and written communication skills
- Ability to work in a team
- Sound work ethics
- Ability to read and interpret engineering and architectural plans , and the Land Valuation Cadastral Index Map
- Knowledge of the Land Valuation Act, Land Taxation Relief Act
- Knowledge of Property Tax Act, Land Acquisition Act, Acts relating to Registration of lands in Jamaica, Town and Country Planning Act
- Competence in the use of Microsoft Word, Excel, and PowerPoint, and other relevant applications and software
- Knowledge of International Valuation Standards and Measurement Standards.

Minimum Required Qualifications

- Diploma Land Economy and Valuation Surveying, or similar qualification, with a minimum of five (5) years post diploma experience working in the field of valuations.
- B.Sc. Real Estate Management and valuation (formerly Land Economy and Valuation Surveying) or a similar qualification in the field of Estate Management/Valuation, at the B.Sc. level

Remuneration Package:

Salary Range**: $2,803,771.00 - $3,770,760.00 Per Annum**

A Letter of Application accompanied by a Resume' should be submitted no later than **October 23, 2026** to jobapplications@nla.gov.jm for the attention of:

The Director, Human Resource Management and Development
National Land Agency
35 Hope Road
Kingston 10

We appreciate all responses, but only short-listed applicants will be contacted.