Applications are invited from suitably candidates to fill the following positions within the **LAND VALUATION DIVISION**, at the National Land Agency.

SENIOR VALUATION SURVEYOR – LEVEL 7

North East Region	-	1 Post	-	Vacant	-	Kingston Office
North East Region	-	1 Post	-	Vacant	-	Ocho Rios Office
South East	-	1 Posts	-	Vacant		
South Region	-	2 Posts	-	Vacant		
West Region	-	1 Post	-	Vacant		

The successful candidates will report to the Manager/Deputy Commissioner, Land Valuations

Job Purpose

To assist in the maintenance of the Valuation Roll and to undertake the valuation of properties as requested by other ministries, departments, and agencies.

Key Outputs

- Work plans implemented for parish supervised and direct reports
- Operational plan for parish monitored
- Valuations standards for mass appraisal developed for parish/property type
- Performance appraisals conducted
- On-the-Job training effected
- Valuation Reports completed
- Valuation Projects and /or Roll maintenance projects undertaken and/or supervised
- Valuation Roll amendments approved
- Market research, sales and other data compiled and analysis undertaken

Key Responsibilities

Supervisory/Administrative Responsibilities

- Provides leadership through example and the sharing of knowledge and skills
  - Assists with the preparation of the Region's operational plans
  - Assists with the implementation of objectives and assesses results
  - Delegates tasks to employees and monitors their progress
  - Conducts performance appraisal within the established guidelines
  - Attends internal/external meetings and liaises with key personnel
  - Prepares reports on assigned activities
  - Approves amendments and inclusions to the Valuation Roll

Technical/Professional Responsibilities

- Checks correspondence and assign to officer for execution.
  - Checks and approves amendments on behalf of the Commissioner.
  - Keeps abreast of trends and development in the property market through research and consultation
  - Compiles sales and other relevant data for use in the valuation of properties and

- assign properties for inspection as determined.
    - Assists with technical training of field officers

Other Responsibilities

- Performs other related duties assigned from time to time by the Manager or by the Commissioner of Land Valuations.

Required Competencies

The post holder should be able to demonstrate

- Excellent interpersonal skills
- Excellent judgment
- Excellent problem solving and decision making skills
- Excellent oral and written communication skills
- Ability to read and interpret engineering and architectural plans , and the Land Valuation Cadastral Index Map
- Working knowledge of the Land Valuation Act, Land Taxation Relief Act
- Knowledge of Property Tax Act, Land Acquisition Act, Acts relating to Registration of lands in Jamaica, Town and Country Planning Act
- Competence in the use of Microsoft Word, Excel, and PowerPoint, and other relevant applications and software
- Basic knowledge of statistics and computer aided mass appraisal (CAMA)
- Basic knowledge of geographical information systems (GIS) and data modelling
- Ability to work in and lead a team.
- Sound work ethics

Minimum Required Education and Experience

- BSc degree in Estate Management or equivalent degree or Diploma in Surveying
- (General Practice Division)
- At least five years' post degree experience in property valuations.
- Certificate in Supervisory management
- Full Member of Royal Institution of Chartered Surveyors (Valuation Surveying
- Division).

Remuneration Package:

Salary Range**: $4,266,270.00 - $5,737,650.00 Per Annum**

A Letter of Application accompanied by a Resume' should be submitted no later than **October 23, 2026** to jobapplications@nla.gov.jm for the attention of:

The Director, Human Resource Management and Development
National Land Agency
35 Hope Road
Kingston 10

We appreciate all responses, but only short-listed applicants will be contacted.