



Applications are invited for suitable qualified candidates to fill the following positions within the Surveys and Mapping Division at the National Land Agency.

## **Chief Field Assistant (2 Vacant Posts)**

The successful candidate will report to Assistant Surveyors

### **Job Purpose:**

To support the efficient execution of the various types of survey projects undertaken by survey teams

### **Key Outputs:**

- Measurements facilitated and recorded
- Maintenance of Survey equipment supervised
- Casual labourers effectively supervised
- Planting of Survey marks supervised

### **Key Responsibility Areas:**

- Facilitates and records survey measurements
- Undertakes general care, storage and maintenance of survey equipment, while on field assignment
- Organizes and supervises the clearing of survey lines by casual labourers
- Assists in setting of temporary and permanent survey marks
- Provides general support to the survey team in the execution of field surveys

### *Other Responsibilities*

- Performs other related duties assigned from time to time by the Supervisor

### **Performance Indicators**

- Survey marks are checked to ensure that they are accurately embedded to facilitate the taking of survey measurements and to guide future surveys
- Equipment and instruments are checked for operational efficiency
- Casual labourers perform tasks to specification

- Checks done to ensure accuracy in measurement done by Field Assistant

### **Required Competencies:**

The post-holder should be able to demonstrate:

- Good interpersonal and communication skills
- Knowledge of survey instruments and rudiments of survey

### **Minimum Required Education and Experience**

- School Leaving Certificate
- At least three (3) years working experience in a survey environment

### **Special Conditions Associated with the Job**

- Working in difficult terrain
- Long hours in the field
- Carrying of survey instruments/equipment
- Exposure to adverse weather conditions and difficult and hazardous environmental conditions [insects and vegetation]

### **Resources Managed**

- Survey instruments/equipment

### **Authority**

- N/A

### **Remuneration Package:**

-Salary Range (Level 3) - **\$1,439,455.00 - \$1,935,907.00 per annum**

A letter of application accompanied by a Résumé should be submitted no later than

Friday, April 18, 2025 to [jobapplications@nla.gov.jm](mailto:jobapplications@nla.gov.jm) for the attention of:

**The Director, Human Resource Management & Development**

**National Land Agency**

**8 Ardenne Road**

**Kingston 10**

**We appreciate all responses, but only shortlisted applicants will be contacted.**